

CHICAGO STYLE PARAPHRASE RULE

THE CHICAGO STYLE PARAPHRASE RULE IS A FUNDAMENTAL ASPECT OF ACADEMIC AND PROFESSIONAL WRITING, ENSURING PROPER ATTRIBUTION AND AVOIDING PLAGIARISM. UNDERSTANDING HOW TO REPHRASE SOURCES ACCURATELY AND ETHICALLY IS CRUCIAL FOR MAINTAINING ACADEMIC INTEGRITY AND BUILDING A CREDIBLE ARGUMENT. THIS ARTICLE DELVES DEEP INTO THE NUANCES OF PARAPHRASING WITHIN THE CHICAGO MANUAL OF STYLE, COVERING ITS CORE PRINCIPLES, COMMON PITFALLS, AND PRACTICAL STRATEGIES FOR EFFECTIVE IMPLEMENTATION. WE WILL EXPLORE WHAT CONSTITUTES A SUCCESSFUL PARAPHRASE, THE DISTINCTION BETWEEN PARAPHRASING AND QUOTING, AND THE ESSENTIAL ELEMENTS OF CHICAGO STYLE CITATIONS FOR PARAPHRASED MATERIAL, INCLUDING BOTH NOTES AND BIBLIOGRAPHY.

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UNDERSTANDING PARAPHRASING IN CHICAGO STYLE

PARAPHRASING, AT ITS HEART, IS THE ACT OF RESTATING SOMEONE ELSE'S IDEAS OR INFORMATION IN YOUR OWN WORDS AND SENTENCE STRUCTURE. IT IS NOT MERELY SWAPPING OUT A FEW WORDS; IT REQUIRES A THOROUGH COMPREHENSION OF THE ORIGINAL TEXT AND THE ABILITY TO SYNTHESIZE AND ARTICULATE ITS MEANING FROM A NEW PERSPECTIVE. THE CHICAGO MANUAL OF STYLE EMPHASIZES THAT A SUCCESSFUL PARAPHRASE SHOULD CAPTURE THE ESSENCE OF THE ORIGINAL SOURCE WITHOUT MIRRORING ITS EXACT PHRASING OR ORGANIZATION TOO CLOSELY. THIS PROCESS DEMONSTRATES THAT THE WRITER HAS ENGAGED WITH THE MATERIAL AND CAN INTEGRATE IT SEAMLESSLY INTO THEIR OWN DISCOURSE, THEREBY STRENGTHENING THEIR ARGUMENT.

THE SIGNIFICANCE OF ACCURATE PARAPHRASING CANNOT BE OVERSTATED IN ACADEMIC WRITING. IT ALLOWS WRITERS TO AVOID THE EXCESSIVE USE OF DIRECT QUOTATIONS, WHICH CAN DISRUPT THE FLOW OF AN ESSAY AND MAKE IT APPEAR AS IF THE WRITER IS RELYING TOO HEAVILY ON OTHERS' WORK. BY PARAPHRASING, YOU SHOW YOUR READER THAT YOU UNDERSTAND THE CONCEPTS BEING DISCUSSED AND CAN EXPLAIN THEM IN A WAY THAT FITS YOUR OWN NARRATIVE. THIS SKILL IS A HALLMARK OF MATURE SCHOLARSHIP AND CRITICAL THINKING, ENABLING A MORE COHESIVE AND ORIGINAL CONTRIBUTION TO THE FIELD OF STUDY.

THE CORE PRINCIPLES OF CHICAGO STYLE PARAPHRASING

THE CHICAGO MANUAL OF STYLE, RENOWNED FOR ITS COMPREHENSIVE GUIDELINES ON SCHOLARLY WRITING, TREATS PARAPHRASING WITH A FOCUS ON CLARITY, ACCURACY, AND PROPER ATTRIBUTION. THE FUNDAMENTAL PRINCIPLE IS THAT ANY IDEA OR INFORMATION THAT ORIGINATES FROM ANOTHER SOURCE, EVEN WHEN REPHRASED ENTIRELY, MUST BE CREDITED. THIS MEANS THAT EVEN IF YOU HAVE REWRITTEN THE SENTENCE STRUCTURE AND VOCABULARY EXTENSIVELY, THE UNDERLYING CONCEPT STILL BELONGS TO THE ORIGINAL AUTHOR, AND A CITATION IS MANDATORY. FAILURE TO DO SO CONSTITUTES PLAGIARISM, A SERIOUS ACADEMIC OFFENSE.

KEY TO EFFECTIVE PARAPHRASING IN CHICAGO STYLE IS THE ALTERATION OF BOTH SENTENCE STRUCTURE AND WORD CHOICE. SIMPLY CHANGING A FEW WORDS OR REARRANGING THE ORDER OF PHRASES WITHIN A SENTENCE IS INSUFFICIENT. A TRUE PARAPHRASE INVOLVES A DEEP UNDERSTANDING OF THE ORIGINAL TEXT, FOLLOWED BY A RECONSTRUCTION OF ITS MEANING USING ONE'S OWN LINGUISTIC TOOLKIT. THIS TRANSFORMATION ENSURES THAT THE PARAPHRASE IS DISTINCT FROM THE

ORIGINAL AND SHOWCASES THE WRITER'S INTELLECTUAL ENGAGEMENT WITH THE MATERIAL.

ANOTHER CRITICAL PRINCIPLE IS THAT THE MEANING OF THE ORIGINAL SOURCE MUST BE PRESERVED. WHILE REPHRASING, IT IS IMPERATIVE NOT TO DISTORT OR MISREPRESENT THE AUTHOR'S INTENT. THE PARAPHRASE SHOULD ACCURATELY REFLECT THE ORIGINAL IDEA, EVEN IF THE SURROUNDING CONTEXT OR THE WRITER'S OWN ANALYSIS MODIFIES ITS EMPHASIS OR APPLICATION. THIS REQUIRES CAREFUL READING AND A COMMITMENT TO FIDELITY TO THE SOURCE MATERIAL.

WHEN TO PARAPHRASE VS. WHEN TO QUOTE

DECIDING WHETHER TO PARAPHRASE OR QUOTE DIRECTLY IS A STRATEGIC CHOICE THAT SIGNIFICANTLY IMPACTS THE EFFECTIVENESS OF YOUR WRITING. DIRECT QUOTATIONS ARE BEST RESERVED FOR INSTANCES WHERE THE ORIGINAL WORDING IS PARTICULARLY STRIKING, MEMORABLE, OR ESSENTIAL TO YOUR ARGUMENT. THIS MIGHT INCLUDE POWERFUL RHETORICAL DEVICES, PRECISE DEFINITIONS THAT CANNOT BE IMPROVED UPON, OR STATEMENTS THAT HAVE BECOME SEMINAL IN A PARTICULAR FIELD.

CONVERSELY, PARAPHRASING IS IDEAL WHEN YOU NEED TO CONVEY INFORMATION OR AN IDEA FROM A SOURCE IN A MORE CONCISE MANNER, OR WHEN YOU WANT TO INTEGRATE THE SOURCE'S CONTENT MORE SMOOTHLY INTO YOUR OWN PROSE. IT ALLOWS YOU TO ADAPT THE SOURCE'S LANGUAGE TO FIT THE SPECIFIC TONE AND STYLE OF YOUR PAPER. IF THE ORIGINAL WORDING IS COMPLEX OR PERHAPS AWKWARDLY PHRASED, PARAPHRASING OFFERS AN OPPORTUNITY TO CLARIFY AND SIMPLIFY THE IDEA FOR YOUR AUDIENCE WITHOUT ALTERING ITS CORE MEANING.

FURTHERMORE, AN OVERRELIANCE ON DIRECT QUOTES CAN MAKE YOUR WRITING SOUND FRAGMENTED AND LESS AUTHORITATIVE. BY JUDICIOUSLY EMPLOYING PARAPHRASES, YOU DEMONSTRATE YOUR ABILITY TO PROCESS AND SYNTHESIZE INFORMATION, PRESENTING IT AS AN INTEGRAL PART OF YOUR OWN WELL-DEVELOPED ARGUMENT. THIS BALANCE BETWEEN QUOTING AND PARAPHRASING IS A HALLMARK OF SOPHISTICATED ACADEMIC WRITING.

CRAFTING AN EFFECTIVE CHICAGO STYLE PARAPHRASE

TO CRAFT AN EFFECTIVE CHICAGO STYLE PARAPHRASE, BEGIN BY READING THE ORIGINAL PASSAGE THOROUGHLY UNTIL YOU FULLY GRASP ITS MEANING. THEN, SET THE ORIGINAL TEXT ASIDE AND TRY TO EXPLAIN THE IDEA IN YOUR OWN WORDS. DO NOT LOOK BACK AT THE ORIGINAL UNTIL YOU HAVE WRITTEN YOUR PARAPHRASE. THIS METHOD HELPS PREVENT ACCIDENTAL PLAGIARISM BY FORCING YOU TO GENERATE NEW PHRASING FROM MEMORY.

ONCE YOU HAVE WRITTEN YOUR INITIAL PARAPHRASE, COMPARE IT TO THE ORIGINAL SOURCE. CHECK FOR ACCURACY IN MEANING AND ENSURE THAT YOU HAVE USED DIFFERENT SENTENCE STRUCTURES AND VOCABULARY. IF THERE ARE STILL SIGNIFICANT OVERLAPS IN WORDING OR SENTENCE CONSTRUCTION, REVISE YOUR PARAPHRASE FURTHER. THE GOAL IS TO MAKE YOUR VERSION AS DISTINCT AS POSSIBLE WHILE REMAINING FAITHFUL TO THE ORIGINAL CONTENT.

FINALLY, AND MOST IMPORTANTLY, ENSURE THAT YOU PROVIDE A CITATION FOR THE PARAPHRASED MATERIAL. EVEN THOUGH YOU HAVE USED YOUR OWN WORDS, THE IDEA ORIGINATES FROM ANOTHER SOURCE, AND CHICAGO STYLE REQUIRES ACKNOWLEDGMENT. THIS CITATION SHOULD FOLLOW THE SPECIFIC GUIDELINES FOR NOTES AND BIBLIOGRAPHY AS OUTLINED IN THE CHICAGO MANUAL OF STYLE.

AVOIDING COMMON PARAPHRASING MISTAKES

ONE OF THE MOST FREQUENT ERRORS WHEN PARAPHRASING IS "PATCHWRITING," WHICH INVOLVES MAKING MINOR CHANGES TO THE ORIGINAL TEXT, SUCH AS SUBSTITUTING A FEW SYNONYMS OR REARRANGING WORDS, WHILE LARGELY RETAINING THE ORIGINAL SENTENCE STRUCTURE. THIS IS STILL CONSIDERED PLAGIARISM BECAUSE THE ORIGINAL AUTHOR'S INTELLECTUAL WORK

AND PHRASING ARE NOT SUFFICIENTLY TRANSFORMED. CHICAGO STYLE DEMANDS A MORE SUBSTANTIAL REWORDING.

ANOTHER COMMON MISTAKE IS MISINTERPRETING THE SOURCE MATERIAL. WHEN YOU DON'T FULLY UNDERSTAND THE ORIGINAL TEXT, YOUR PARAPHRASE IS LIKELY TO BE INACCURATE OR MISLEADING. IT IS CRUCIAL TO ENGAGE DEEPLY WITH THE SOURCE AND CLARIFY ANY AMBIGUITIES BEFORE ATTEMPTING TO REPHRASE IT. IF A PASSAGE IS PARTICULARLY DENSE OR COMPLEX, IT MAY BE WORTH READING IT MULTIPLE TIMES OR CONSULTING SECONDARY SOURCES TO ENSURE COMPREHENSION.

FINALLY, NEGLECTING TO CITE THE PARAPHRASED MATERIAL IS PERHAPS THE MOST CRITICAL MISTAKE. EVEN A PERFECTLY REPHRASED IDEA REQUIRES ATTRIBUTION. FAILING TO CITE IS A CLEAR INDICATION OF PLAGIARISM, REGARDLESS OF YOUR INTENTIONS. ALWAYS REMEMBER THAT EVERY PIECE OF INFORMATION OR IDEA BORROWED FROM ANOTHER SOURCE, WHETHER QUOTED OR PARAPHRASED, NEEDS A CORRESPONDING CITATION TO UPHOLD ACADEMIC INTEGRITY.

CITING PARAPHRASED MATERIAL IN CHICAGO STYLE

THE CHICAGO MANUAL OF STYLE OFFERS TWO PRIMARY SYSTEMS FOR CITATION: THE NOTES-BIBLIOGRAPHY SYSTEM AND THE AUTHOR-DATE SYSTEM. FOR PARAPHRASING, BOTH SYSTEMS REQUIRE CLEAR ATTRIBUTION. THE NOTES-BIBLIOGRAPHY SYSTEM USES FOOTNOTES OR ENDNOTES, WHILE THE AUTHOR-DATE SYSTEM USES IN-TEXT PARENTHETICAL CITATIONS. REGARDLESS OF THE SYSTEM CHOSEN, THE CORE PRINCIPLE IS TO DIRECT THE READER TO THE ORIGINAL SOURCE OF THE IDEA.

WHEN PARAPHRASING, THE CITATION TYPICALLY INCLUDES THE AUTHOR'S LAST NAME AND THE PAGE NUMBER WHERE THE IDEA CAN BE FOUND IN THE ORIGINAL SOURCE. THIS ALLOWS READERS TO LOCATE THE SPECIFIC PASSAGE THAT INSPIRED YOUR PARAPHRASE. THE LEVEL OF DETAIL IN THE CITATION MAY VARY DEPENDING ON WHETHER IT IS THE FIRST MENTION OF THE SOURCE OR A SUBSEQUENT ONE WITHIN THE SAME NOTE.

THE FULL BIBLIOGRAPHIC INFORMATION FOR ALL CITED SOURCES, INCLUDING THOSE THAT HAVE BEEN PARAPHRASED, MUST BE COMPILED IN THE BIBLIOGRAPHY AT THE END OF THE DOCUMENT. THIS ENSURES THAT READERS HAVE COMPREHENSIVE DETAILS TO FIND THE ORIGINAL WORKS FOR THEMSELVES. ACCURACY IN BOTH NOTE-TAKING AND BIBLIOGRAPHY COMPILATION IS PARAMOUNT.

USING NOTES FOR PARAPHRASING

IN THE NOTES-BIBLIOGRAPHY SYSTEM OF CHICAGO STYLE, WHEN YOU PARAPHRASE A SOURCE, YOU USE A FOOTNOTE OR AN ENDNOTE. THE FIRST TIME YOU REFER TO A SPECIFIC SOURCE IN YOUR TEXT AND PARAPHRASE IT, THE NOTE WILL TYPICALLY INCLUDE THE AUTHOR'S FULL NAME, THE TITLE OF THE WORK, PUBLICATION DETAILS, AND THE SPECIFIC PAGE NUMBER(S) FROM WHICH THE INFORMATION WAS DRAWN. SUBSEQUENT REFERENCES TO THE SAME SOURCE IN YOUR NOTES WILL BE SHORTENED, OFTEN USING THE AUTHOR'S LAST NAME AND THE PAGE NUMBER.

FOR EXAMPLE, A FIRST NOTE MIGHT LOOK SOMETHING LIKE THIS: ^{1. JANE DOE, THE ART OF CITATION (NEW YORK: ACADEMIC PRESS, 2020), 45.} A SUBSEQUENT NOTE FOR THE SAME SOURCE WOULD BE SIMPLER: ^{2. DOE, ART OF CITATION, 67.} EVEN IF YOU ARE PARAPHRASING AN ENTIRE CHAPTER OR SECTION, IT IS GOOD PRACTICE TO INDICATE THE GENERAL PAGE RANGE OR THE SPECIFIC PAGE WHERE THE CORE IDEA YOU ARE REPHRASING ORIGINATES.

IT IS IMPORTANT TO NOTE THAT WHILE THE NOTE PROVIDES SPECIFIC PAGE INFORMATION, THE BIBLIOGRAPHY ENTRY FOR THAT SAME SOURCE WILL BE MORE DETAILED, OFFERING FULL PUBLICATION INFORMATION WITHOUT PAGE NUMBERS FOR THE ENTIRE WORK. THIS DUAL SYSTEM ENSURES BOTH IMMEDIATE ACCESS TO THE SOURCE OF THE IDEA AND A COMPREHENSIVE LIST OF ALL MATERIALS CONSULTED.

INCORPORATING PARAPHRASED CONTENT INTO YOUR BIBLIOGRAPHY

EVERY SOURCE THAT YOU CITE IN YOUR NOTES, INCLUDING THOSE YOU HAVE PARAPHRASED, MUST APPEAR IN YOUR BIBLIOGRAPHY. THE BIBLIOGRAPHY SERVES AS A CUMULATIVE LIST OF ALL THE WORKS CONSULTED AND REFERENCED THROUGHOUT YOUR PAPER. THE ENTRIES IN THE BIBLIOGRAPHY ARE FORMATTED IN A STANDARDIZED WAY, PROVIDING COMPLETE PUBLICATION DETAILS FOR EACH SOURCE.

FOR A BOOK, A TYPICAL BIBLIOGRAPHY ENTRY WOULD INCLUDE THE AUTHOR'S FULL NAME, THE COMPLETE TITLE OF THE BOOK (ITALICIZED), AND PUBLICATION INFORMATION SUCH AS THE CITY OF PUBLICATION, PUBLISHER, AND YEAR. FOR AN ARTICLE IN A JOURNAL, IT WOULD INCLUDE THE AUTHOR'S NAME, ARTICLE TITLE, JOURNAL TITLE, VOLUME, ISSUE, AND PUBLICATION YEAR, ALONG WITH PAGE NUMBERS FOR THE ARTICLE.

THE ENTRIES IN THE BIBLIOGRAPHY ARE USUALLY ARRANGED ALPHABETICALLY BY THE AUTHOR'S LAST NAME. THE PURPOSE OF THE BIBLIOGRAPHY IS TO GIVE YOUR READERS THE COMPLETE INFORMATION NEEDED TO FIND AND CONSULT THE ORIGINAL SOURCES THEMSELVES. THEREFORE, METICULOUS ATTENTION TO DETAIL IN FORMATTING THESE ENTRIES IS CRUCIAL FOR THE CREDIBILITY OF YOUR WORK.

ADVANCED CHICAGO STYLE PARAPHRASING TIPS

WHEN PARAPHRASING COMPLEX IDEAS OR ARGUMENTS, IT IS BENEFICIAL TO BREAK DOWN THE ORIGINAL TEXT INTO SMALLER, MANAGEABLE CHUNKS. ADDRESS EACH KEY POINT OR SUB-ARGUMENT SEPARATELY IN YOUR PARAPHRASE. THIS ENSURES THAT YOU ARE ACCURATELY REPRESENTING THE NUANCES OF THE ORIGINAL AUTHOR'S REASONING AND NOT OVERSIMPLIFYING OR MISREPRESENTING THEIR POSITION.

CONSIDER HOW THE PARAPHRASED INFORMATION FITS INTO THE LARGER CONTEXT OF YOUR OWN ARGUMENT. A STRONG PARAPHRASE NOT ONLY ACCURATELY CONVEYS THE SOURCE'S IDEA BUT ALSO CLEARLY DEMONSTRATES ITS RELEVANCE AND CONTRIBUTION TO YOUR THESIS. USE TRANSITIONAL PHRASES AND SENTENCES TO CONNECT THE PARAPHRASED MATERIAL SMOOTHLY WITH YOUR OWN ANALYSIS AND THE SURROUNDING TEXT.

FURTHERMORE, WHEN PARAPHRASING FROM MULTIPLE SOURCES ON THE SAME TOPIC, STRIVE TO SYNTHESIZE THE INFORMATION RATHER THAN SIMPLY PRESENTING A SERIES OF DISCONNECTED PARAPHRASES. GROUP SIMILAR IDEAS FROM DIFFERENT AUTHORS TOGETHER AND DISCUSS THEM COLLECTIVELY, CITING EACH SOURCE APPROPRIATELY. THIS DEMONSTRATES A HIGHER LEVEL OF CRITICAL ENGAGEMENT AND STRENGTHENS YOUR OWN CONTRIBUTION TO THE DISCUSSION.

FAQ

Q: WHAT IS THE FUNDAMENTAL DIFFERENCE BETWEEN PARAPHRASING AND QUOTING IN CHICAGO STYLE?

A: IN CHICAGO STYLE, PARAPHRASING INVOLVES RESTATING AN AUTHOR'S IDEAS IN YOUR OWN WORDS AND SENTENCE STRUCTURE, WHILE QUOTING INVOLVES USING THE AUTHOR'S EXACT WORDS, ENCLOSED IN QUOTATION MARKS. BOTH REQUIRE CITATION, BUT PARAPHRASING ALLOWS FOR MORE INTEGRATION INTO YOUR OWN WRITING STYLE AND CAN BE MORE CONCISE.

Q: HOW CAN I ENSURE I AM NOT PLAGIARIZING WHEN PARAPHRASING ACCORDING TO CHICAGO STYLE RULES?

A: TO AVOID PLAGIARISM, YOU MUST NOT ONLY USE YOUR OWN WORDS AND SENTENCE STRUCTURE BUT ALSO THOROUGHLY UNDERSTAND THE ORIGINAL MEANING AND CITE THE SOURCE METICULOUSLY. SIMPLY CHANGING A FEW WORDS IS NOT SUFFICIENT;

YOU NEED TO FUNDAMENTALLY REPHRASE THE IDEA.

Q: DOES THE CHICAGO STYLE REQUIRE PAGE NUMBERS WHEN PARAPHRASING IN THE NOTES SECTION?

A: YES, THE CHICAGO MANUAL OF STYLE, PARTICULARLY IN THE NOTES-BIBLIOGRAPHY SYSTEM, GENERALLY REQUIRES SPECIFIC PAGE NUMBERS IN YOUR FOOTNOTES OR ENDNOTES WHEN PARAPHRASING. THIS DIRECTS THE READER TO THE EXACT LOCATION IN THE SOURCE WHERE THE IDEA WAS FOUND.

Q: WHAT ARE THE KEY ELEMENTS OF A CHICAGO STYLE BIBLIOGRAPHY ENTRY FOR A PARAPHRASED BOOK?

A: A CHICAGO STYLE BIBLIOGRAPHY ENTRY FOR A BOOK, WHETHER PARAPHRASED OR QUOTED, INCLUDES THE AUTHOR'S FULL NAME, THE FULL TITLE OF THE BOOK (ITALICIZED), THE CITY OF PUBLICATION, THE PUBLISHER, AND THE YEAR OF PUBLICATION. PAGE NUMBERS ARE TYPICALLY NOT INCLUDED IN BIBLIOGRAPHY ENTRIES THEMSELVES.

Q: IS IT ACCEPTABLE TO PARAPHRASE AN ENTIRE ARTICLE OR CHAPTER IN CHICAGO STYLE WITHOUT CITING EVERY SENTENCE?

A: WHILE YOU DON'T NEED TO CITE EVERY SINGLE SENTENCE IF YOU ARE PARAPHRASING AN ENTIRE SECTION OR ARTICLE, YOU MUST PROVIDE A CITATION FOR THE GENERAL IDEA OR THE RANGE OF PAGES FROM WHICH YOU DREW THE INFORMATION. THE CITATION SHOULD COVER THE CORE CONCEPTS YOU ARE REPHRASING.

Q: HOW DOES THE AUTHOR-DATE SYSTEM DIFFER FROM THE NOTES-BIBLIOGRAPHY SYSTEM FOR PARAPHRASING IN CHICAGO STYLE?

A: IN THE AUTHOR-DATE SYSTEM, PARAPHRASES ARE CITED PARENTHETICALLY WITHIN THE TEXT, USUALLY AS (AUTHOR YEAR, PAGE). THE NOTES-BIBLIOGRAPHY SYSTEM USES FOOTNOTES OR ENDNOTES FOR CITATIONS. BOTH SYSTEMS ULTIMATELY REQUIRE A FULL ENTRY IN THE BIBLIOGRAPHY.

Q: WHAT HAPPENS IF I ACCIDENTALLY USE TOO SIMILAR WORDING TO THE ORIGINAL SOURCE WHEN PARAPHRASING IN CHICAGO STYLE?

A: IF YOUR PARAPHRASE IS TOO SIMILAR TO THE ORIGINAL WORDING, EVEN WITH A CITATION, IT CAN BE CONSIDERED PATCHWRITING AND IS A FORM OF ACADEMIC DISHONESTY. YOU SHOULD REVISE IT FURTHER TO ENSURE YOUR SENTENCE STRUCTURE AND VOCABULARY ARE DISTINCTLY YOUR OWN.

Q: CAN I PARAPHRASE AN IDEA THAT IS COMMON KNOWLEDGE ACCORDING TO CHICAGO STYLE RULES?

A: NO, ACCORDING TO CHICAGO STYLE AND GENERAL ACADEMIC CONVENTIONS, YOU DO NOT NEED TO CITE COMMON KNOWLEDGE—INFORMATION THAT IS WIDELY KNOWN AND ACCEPTED WITHIN A PARTICULAR FIELD OR BY THE GENERAL PUBLIC. HOWEVER, BE CAUTIOUS ABOUT WHAT CONSTITUTES COMMON KNOWLEDGE; IT IS USUALLY SAFER TO CITE IF YOU ARE UNSURE.

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