

CHICAGO STYLE CITATION EXAMPLES TO BIBLIOGRAPHY

CRAFTING YOUR CHICAGO STYLE BIBLIOGRAPHY: EXAMPLES AND BEST PRACTICES

CHICAGO STYLE CITATION EXAMPLES TO BIBLIOGRAPHY SERVE AS THE CORNERSTONE OF ACADEMIC INTEGRITY AND SCHOLARLY COMMUNICATION. THIS COMPREHENSIVE GUIDE IS DESIGNED TO EQUIP WRITERS WITH THE KNOWLEDGE AND PRACTICAL EXAMPLES NEEDED TO CONSTRUCT ACCURATE AND WELL-FORMATTED BIBLIOGRAPHIES ACCORDING TO THE CHICAGO MANUAL OF STYLE. WE WILL DELVE INTO THE INTRICACIES OF CITING VARIOUS SOURCE TYPES, FROM BOOKS AND JOURNAL ARTICLES TO WEBSITES AND INTERVIEWS, ENSURING YOUR BIBLIOGRAPHY IS BOTH CORRECT AND EASY FOR YOUR READERS TO NAVIGATE. UNDERSTANDING THE NUANCES OF THIS WIDELY RESPECTED CITATION STYLE IS CRUCIAL FOR ANY RESEARCHER AIMING TO PRESENT THEIR WORK PROFESSIONALLY AND CREDIBLY. THIS ARTICLE WILL BREAK DOWN COMMON CITATION SCENARIOS, OFFERING CLEAR, STEP-BY-STEP INSTRUCTIONS AND ILLUSTRATIVE EXAMPLES THAT DEMYSTIFY THE PROCESS OF CREATING A POLISHED BIBLIOGRAPHY.

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THE CHICAGO MANUAL OF STYLE (CMOS) OFFERS TWO DISTINCT SYSTEMS FOR CITING SOURCES: THE NOTES-BIBLIOGRAPHY SYSTEM AND THE AUTHOR-DATE SYSTEM. WHILE THE NOTES-BIBLIOGRAPHY SYSTEM IS MORE PREVALENT IN THE HUMANITIES, BOTH SYSTEMS CULMINATE IN A BIBLIOGRAPHY THAT LISTS ALL SOURCES CONSULTED AND CITED WITHIN A WORK. A CHICAGO STYLE BIBLIOGRAPHY, REGARDLESS OF THE IN-TEXT CITATION METHOD USED, PROVIDES A COMPREHENSIVE ALPHABETICAL LIST OF REFERENCES, ALLOWING READERS TO LOCATE THE ORIGINAL SOURCES OF INFORMATION. THIS SECTION WILL FOCUS ON THE CONSTRUCTION OF THE BIBLIOGRAPHY ITSELF, ASSUMING THE NOTES-BIBLIOGRAPHY SYSTEM FOR THE SAKE OF CLARITY AND ITS COMMON USAGE IN MANY ACADEMIC DISCIPLINES.

THE PURPOSE OF A BIBLIOGRAPHY IS TWOFOLD: TO GIVE CREDIT TO THE ORIGINAL AUTHORS AND TO ENABLE READERS TO VERIFY INFORMATION OR EXPLORE TOPICS FURTHER. A WELL-CONSTRUCTED BIBLIOGRAPHY DEMONSTRATES THOROUGH RESEARCH AND ADHERENCE TO ACADEMIC STANDARDS. IT'S MORE THAN JUST A LIST; IT'S A CRITICAL COMPONENT OF YOUR RESEARCH THAT SOLIDIFIES THE CREDIBILITY OF YOUR WORK. PROPER FORMATTING AND CONSISTENT APPLICATION OF THE RULES ARE PARAMOUNT FOR A PROFESSIONAL PRESENTATION.

CORE ELEMENTS OF A CHICAGO STYLE BIBLIOGRAPHY ENTRY

EACH ENTRY IN A CHICAGO STYLE BIBLIOGRAPHY IS BUILT UPON A SET OF CORE ELEMENTS THAT, WHEN ASSEMBLED CORRECTLY, PROVIDE ALL THE NECESSARY INFORMATION FOR A READER TO IDENTIFY AND LOCATE THE SOURCE. WHILE THE ORDER AND PUNCTUATION MAY VARY SLIGHTLY DEPENDING ON THE SOURCE TYPE, MOST ENTRIES WILL INCLUDE SOME COMBINATION OF THE FOLLOWING:

- AUTHOR(S) OR EDITOR(S)
- TITLE OF THE WORK
- PUBLICATION INFORMATION (PUBLISHER, PLACE OF PUBLICATION, DATE OF PUBLICATION)

- JOURNAL TITLE, VOLUME, ISSUE NUMBER, AND PAGE NUMBERS (FOR ARTICLES)
- WEBSITE NAME, URL, AND ACCESS DATE (FOR ONLINE RESOURCES)
- DOI OR PERMALINK (IF AVAILABLE)

CONSISTENCY IS KEY WHEN CONSTRUCTING YOUR BIBLIOGRAPHY. ONCE YOU UNDERSTAND THE BASIC STRUCTURE FOR A PARTICULAR SOURCE TYPE, APPLY THAT SAME STRUCTURE TO ALL SIMILAR SOURCES. THIS UNIFORMITY MAKES YOUR BIBLIOGRAPHY EASY TO READ AND UNDERSTAND, REINFORCING ITS PROFESSIONAL APPEARANCE. ERRORS IN THESE CORE ELEMENTS OR THEIR PLACEMENT CAN LEAD TO CONFUSION OR MAKE IT DIFFICULT FOR READERS TO FIND YOUR CITED MATERIAL.

CITING BOOKS IN CHICAGO STYLE

CITING BOOKS IS A FUNDAMENTAL SKILL IN ACADEMIC WRITING, AND CHICAGO STYLE PROVIDES CLEAR GUIDELINES FOR THIS COMMON SOURCE TYPE. THE SPECIFIC FORMAT WILL DEPEND ON WHETHER YOU ARE CITING A SINGLE-AUTHOR BOOK, A BOOK WITH MULTIPLE AUTHORS, AN EDITED VOLUME, OR A CHAPTER WITHIN AN EDITED COLLECTION.

SINGLE-AUTHOR BOOK

FOR A BOOK AUTHORED BY ONE PERSON, THE BIBLIOGRAPHY ENTRY TYPICALLY FOLLOWS THIS PATTERN: LAST NAME, FIRST NAME. *TITLE OF BOOK*. PLACE OF PUBLICATION: PUBLISHER, YEAR OF PUBLICATION.

EXAMPLE:

SMITH, JOHN. *THE HISTORY OF CHICAGO ARCHITECTURE*. NEW YORK: PENGUIN BOOKS, 2019.

BOOK WITH TWO OR MORE AUTHORS

WHEN A BOOK HAS TWO AUTHORS, LIST BOTH, WITH THE FIRST AUTHOR'S NAME IN REVERSE ORDER. FOR THREE OR MORE AUTHORS, LIST THE FIRST AUTHOR FOLLOWED BY "ET AL."

EXAMPLE (TWO AUTHORS):

JOHNSON, EMILY, AND DAVID LEE. *URBAN PLANNING IN THE 21ST CENTURY*. LONDON: CAMBRIDGE UNIVERSITY PRESS, 2020.

EXAMPLE (THREE OR MORE AUTHORS):

WILLIAMS, SARAH, ET AL. *UNDERSTANDING MODERN ECONOMICS*. BOSTON: MIT PRESS, 2021.

EDITED BOOK

FOR AN EDITED BOOK, YOU WILL LIST THE EDITOR(S) FOLLOWED BY "(ED.)" OR "(EDS.)".

EXAMPLE:

DAVIS, ROBERT, ED. *ESSAYS ON AMERICAN LITERATURE*. CHICAGO: UNIVERSITY OF CHICAGO PRESS, 2018.

CHAPTER IN AN EDITED BOOK

WHEN CITING A SPECIFIC CHAPTER FROM AN EDITED COLLECTION, YOU WILL INCLUDE THE CHAPTER AUTHOR, THE CHAPTER TITLE, AND THEN THE INFORMATION ABOUT THE OVERALL EDITED BOOK.

EXAMPLE:

GARCIA, MARIA. "THEMATIC DEVELOPMENT IN MODERN POETRY." IN *PERSPECTIVES ON VERSE*, EDITED BY ALAN GREEN, 55-78. LOS ANGELES: UNIVERSITY PRESS, 2022.

CITING JOURNAL ARTICLES IN CHICAGO STYLE

JOURNAL ARTICLES ARE COMMON SOURCES IN ACADEMIC RESEARCH. CHICAGO STYLE DICTATES A SPECIFIC FORMAT FOR THESE, ENSURING THAT READERS CAN EASILY FIND THE PRECISE ARTICLE WITHIN A GIVEN JOURNAL.

JOURNAL ARTICLE WITH DOI

IF A JOURNAL ARTICLE HAS A DIGITAL OBJECT IDENTIFIER (DOI), IT IS THE PREFERRED WAY TO LINK TO THE ARTICLE. THE FORMAT IS GENERALLY: AUTHOR LAST NAME, FIRST NAME. "TITLE OF ARTICLE." *TITLE OF JOURNAL* VOLUME, no. ISSUE (YEAR): PAGE NUMBERS. DOI.

EXAMPLE:

CHEN, WEI. "THE IMPACT OF SOCIAL MEDIA ON POLITICAL DISCOURSE." *JOURNAL OF COMMUNICATION STUDIES* 45, no. 2 (2021): 123-145. [HTTPS://DOI.ORG/10.1177/0021991621998765](https://doi.org/10.1177/0021991621998765).

JOURNAL ARTICLE WITHOUT DOI

IF A DOI IS NOT AVAILABLE, YOU MAY CITE THE JOURNAL ARTICLE USING ITS URL IF ACCESSED ONLINE, OR SIMPLY PROVIDE THE PUBLICATION DETAILS IF ACCESSED IN PRINT.

EXAMPLE (ONLINE ACCESS WITHOUT DOI):

PATEL, PRIYA. "SUSTAINABLE URBAN DEVELOPMENT STRATEGIES." *ENVIRONMENTAL POLICY REVIEW* 12, no. 4 (2020): 301-320. ACCESSED OCTOBER 26, 2023. WWW.ENVIRONMENTALPOLICYREVIEW.COM/PATEL.

CITING WEBSITES AND ONLINE RESOURCES IN CHICAGO STYLE

THE INTERNET HAS BECOME AN INDISPENSABLE RESOURCE FOR RESEARCHERS, AND CHICAGO STYLE PROVIDES GUIDELINES FOR CITING VARIOUS ONLINE MATERIALS. THE KEY IS TO PROVIDE ENOUGH INFORMATION FOR THE READER TO FIND THE EXACT PAGE OR CONTENT.

WEBSITE WITH AN AUTHOR

IF A WEBPAGE HAS A CLEARLY IDENTIFIED AUTHOR, THE FORMAT IS SIMILAR TO CITING A BOOK OR ARTICLE, INCLUDING THE

AUTHOR, TITLE OF THE PAGE, WEBSITE NAME, AND ACCESS DATE.

EXAMPLE:

RODRIGUEZ, CARLOS. "UNDERSTANDING CLIMATE CHANGE MODELS." *NATIONAL GEOGRAPHIC*. ACCESSED OCTOBER 26, 2023.
WWW.NATIONALGEOGRAPHIC.COM/ENVIRONMENT/CLIMATE-MODELS.

WEBSITE WITHOUT AN AUTHOR (ORGANIZATION OR CORPORATE AUTHOR)

WHEN NO INDIVIDUAL AUTHOR IS LISTED, USE THE NAME OF THE ORGANIZATION OR CORPORATE ENTITY AS THE AUTHOR.

EXAMPLE:

WORLD HEALTH ORGANIZATION. "GLOBAL HEALTH STATISTICS 2022." ACCESSED OCTOBER 26, 2023.
WWW.WHO.INT/PUBLICATIONS/GLOBAL-HEALTH-STATS-2022.

ONLINE ARTICLE FROM A NEWS ORGANIZATION

FOR ARTICLES FROM ONLINE NEWSPAPERS OR MAGAZINES, INCLUDE THE AUTHOR (IF ANY), ARTICLE TITLE, PUBLICATION NAME, AND ACCESS DATE.

EXAMPLE:

MILLER, SUSAN. "THE FUTURE OF REMOTE WORK." *THE NEW YORK TIMES*. ACCESSED OCTOBER 26, 2023.
WWW.NYTIMES.COM/2023/REMOTE-WORK-FUTURE.

CITING OTHER SOURCE TYPES

BEYOND BOOKS AND JOURNAL ARTICLES, RESEARCHERS OFTEN CONSULT A VARIETY OF OTHER SOURCES. CHICAGO STYLE HAS ESTABLISHED FORMATS FOR MANY OF THESE, ENSURING THAT YOUR BIBLIOGRAPHY REMAINS COMPREHENSIVE AND ACCURATE.

INTERVIEWS

WHEN CITING AN INTERVIEW, YOU WILL TYPICALLY INCLUDE THE INTERVIEWEE'S NAME, THE TYPE OF INTERVIEW (E.G., PERSONAL INTERVIEW, EMAIL INTERVIEW), AND THE DATE IT WAS CONDUCTED. IF THE INTERVIEW IS PUBLISHED OR ARCHIVED, INCLUDE THAT INFORMATION.

EXAMPLE (PERSONAL INTERVIEW):

LEE, DAVID. PERSONAL INTERVIEW. OCTOBER 15, 2023.

EXAMPLE (ARCHIVED INTERVIEW):

DAVIS, ROBERT. "ORAL HISTORY OF CHICAGO." INTERVIEW BY SARAH JONES. OCTOBER 10, 2022. CHICAGO HISTORICAL SOCIETY ARCHIVE, CHICAGO.

GOVERNMENT DOCUMENTS

GOVERNMENT PUBLICATIONS REQUIRE CAREFUL ATTENTION TO THE ISSUING AGENCY, TITLE, AND PUBLICATION DETAILS.

EXAMPLE:

UNITED STATES, DEPARTMENT OF EDUCATION. *REPORT ON EDUCATIONAL ATTAINMENT IN URBAN AREAS*. WASHINGTON, DC: GOVERNMENT PRINTING OFFICE, 2021.

DISSERTATIONS AND THESES

CITING DISSERTATIONS AND THESES TYPICALLY INCLUDES THE AUTHOR, TITLE, DEGREE SOUGHT, UNIVERSITY, AND YEAR. IF ACCESSED ONLINE THROUGH A DATABASE, INCLUDE THAT INFORMATION.

EXAMPLE:

GARCIA, MARIA. "THEMATIC DEVELOPMENT IN MODERN POETRY." PhD DISS., UNIVERSITY OF CHICAGO, 2020.

FORMATTING YOUR CHICAGO STYLE BIBLIOGRAPHY

THE CONSISTENT FORMATTING OF YOUR BIBLIOGRAPHY IS AS IMPORTANT AS THE ACCURACY OF THE CONTENT. CHICAGO STYLE BIBLIOGRAPHIES ARE TYPICALLY ALPHABETIZED BY THE AUTHOR'S LAST NAME. IF NO AUTHOR IS LISTED, ALPHABETIZE BY THE FIRST SIGNIFICANT WORD OF THE TITLE.

- **ALPHABETIZATION:** ENTRIES ARE ARRANGED IN ALPHABETICAL ORDER BY THE AUTHOR'S LAST NAME. IF A SOURCE HAS NO AUTHOR, ALPHABETIZE BY THE FIRST WORD OF THE TITLE (IGNORING "A," "AN," AND "THE").
- **INDENTATION:** THE FIRST LINE OF EACH BIBLIOGRAPHY ENTRY IS FLUSH WITH THE LEFT MARGIN. SUBSEQUENT LINES OF THE SAME ENTRY ARE INDENTED BY HALF AN INCH (OR ONE TAB). THIS IS KNOWN AS A HANGING INDENT.
- **PUNCTUATION:** PAY CLOSE ATTENTION TO COMMAS, PERIODS, AND ITALICS. TITLES OF BOOKS AND JOURNALS ARE ITALICIZED, WHILE TITLES OF ARTICLES AND CHAPTERS ARE ENCLOSED IN QUOTATION MARKS.
- **SPACING:** DOUBLE-SPACE WITHIN AND BETWEEN ENTRIES, OR USE SINGLE SPACING WITHIN ENTRIES AND DOUBLE SPACING BETWEEN ENTRIES, AS PER YOUR INSTRUCTOR'S OR PUBLISHER'S GUIDELINES.

ADHERING TO THESE FORMATTING CONVENTIONS ENSURES THAT YOUR BIBLIOGRAPHY IS PROFESSIONAL, EASY TO READ, AND COMPLIANT WITH CHICAGO STYLE STANDARDS. A WELL-FORMATTED BIBLIOGRAPHY ENHANCES THE OVERALL PRESENTATION OF YOUR ACADEMIC WORK AND DEMONSTRATES YOUR METICULOUS ATTENTION TO DETAIL.

FAQ

Q: WHAT IS THE PRIMARY DIFFERENCE BETWEEN THE NOTES-BIBLIOGRAPHY AND AUTHOR-DATE SYSTEMS IN CHICAGO STYLE, AND HOW DOES IT AFFECT THE

BIBLIOGRAPHY?

A: THE PRIMARY DIFFERENCE LIES IN HOW IN-TEXT CITATIONS ARE PRESENTED. THE NOTES-BIBLIOGRAPHY SYSTEM USES FOOTNOTES OR ENDNOTES, WHILE THE AUTHOR-DATE SYSTEM USES PARENTHETICAL IN-TEXT CITATIONS (AUTHOR YEAR, PAGE). REGARDLESS OF THE IN-TEXT SYSTEM, BOTH CULMINATE IN A BIBLIOGRAPHY THAT LISTS ALL SOURCES ALPHABETICALLY. THE BIBLIOGRAPHY'S STRUCTURE AND CONTENT REMAIN LARGELY THE SAME, PROVIDING COMPLETE CITATION INFORMATION FOR EACH SOURCE.

Q: HOW DO I CITE AN ARTICLE FOUND ON A NEWS WEBSITE IF IT DOESN'T HAVE A LISTED AUTHOR?

A: IF A NEWS ARTICLE ON A WEBSITE LACKS AN INDIVIDUAL AUTHOR, YOU WOULD TYPICALLY USE THE NAME OF THE NEWS ORGANIZATION AS THE AUTHOR FOR YOUR BIBLIOGRAPHY ENTRY. THE FORMAT WOULD BE: NEWS ORGANIZATION NAME. "TITLE OF ARTICLE." WEBSITE NAME (IF DIFFERENT FROM THE ORGANIZATION). ACCESSED MONTH DAY, YEAR. URL.

Q: WHAT IS THE CORRECT WAY TO FORMAT THE TITLE OF A JOURNAL IN A CHICAGO STYLE BIBLIOGRAPHY?

A: IN A CHICAGO STYLE BIBLIOGRAPHY, THE TITLE OF A JOURNAL SHOULD BE ITALICIZED. FOR EXAMPLE, INSTEAD OF WRITING "JOURNAL OF AMERICAN HISTORY," IT WOULD APPEAR AS *JOURNAL OF AMERICAN HISTORY*.

Q: SHOULD I INCLUDE THE URL AND ACCESS DATE FOR ALL ONLINE SOURCES IN MY CHICAGO STYLE BIBLIOGRAPHY?

A: YES, IT IS GENERALLY RECOMMENDED TO INCLUDE THE URL AND ACCESS DATE FOR ALL ONLINE SOURCES. THIS IS ESPECIALLY CRUCIAL IF THE SOURCE MIGHT BE SUBJECT TO CHANGE OR REMOVAL. THE ACCESS DATE HELPS READERS KNOW WHEN YOU LAST VIEWED THE MATERIAL.

Q: HOW DO I HANDLE MULTIPLE WORKS BY THE SAME AUTHOR IN MY CHICAGO STYLE BIBLIOGRAPHY?

A: IF YOU HAVE MULTIPLE WORKS BY THE SAME AUTHOR, LIST THEM ALPHABETICALLY BY TITLE. FOR SUBSEQUENT WORKS BY THE SAME AUTHOR AFTER THE FIRST ENTRY, YOU CAN USE THREE EM DASHES (—) FOLLOWED BY A PERIOD INSTEAD OF REPEATING THE AUTHOR'S NAME.

Q: WHAT IS A DOI, AND WHY IS IT IMPORTANT TO INCLUDE IT IN MY CHICAGO STYLE BIBLIOGRAPHY FOR JOURNAL ARTICLES?

A: A DOI (DIGITAL OBJECT IDENTIFIER) IS A UNIQUE, PERSISTENT IDENTIFIER FOR A DIGITAL OBJECT, SUCH AS A JOURNAL ARTICLE. INCLUDING THE DOI IS IMPORTANT BECAUSE IT PROVIDES A STABLE AND RELIABLE LINK TO THE ARTICLE, EVEN IF THE WEBSITE ADDRESS (URL) CHANGES. IT HELPS READERS LOCATE THE EXACT VERSION OF THE ARTICLE THEY NEED.

Q: HOW DO I CITE A GOVERNMENT REPORT THAT HAS A SPECIFIC ISSUING AGENCY AND PUBLICATION NUMBER?

A: WHEN CITING A GOVERNMENT REPORT, YOU SHOULD INCLUDE THE NAME OF THE GOVERNMENT (E.G., UNITED STATES), THE SPECIFIC AGENCY THAT ISSUED THE REPORT, THE TITLE OF THE REPORT, THE PUBLICATION NUMBER (IF AVAILABLE), THE PLACE OF PUBLICATION, THE PUBLISHER, AND THE YEAR. FOR EXAMPLE: UNITED STATES, ENVIRONMENTAL PROTECTION AGENCY. *AIR QUALITY REPORT 2023*. EPA-450/2-23-001. WASHINGTON, DC: GOVERNMENT PRINTING OFFICE, 2023.

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