

CHICAGO MANUAL JOURNAL ARTICLES

THE CHICAGO MANUAL OF STYLE (CMOS) IS A WIDELY RECOGNIZED AND HIGHLY RESPECTED STYLE GUIDE, PARTICULARLY IN ACADEMIC AND SCHOLARLY PUBLISHING. WHEN ENGAGING WITH ACADEMIC RESEARCH AND SCHOLARLY COMMUNICATION, UNDERSTANDING HOW TO CORRECTLY CITE AND FORMAT SOURCES ACCORDING TO THE CHICAGO MANUAL OF STYLE IS PARAMOUNT. THIS COMPREHENSIVE ARTICLE DELVES DEEP INTO THE INTRICACIES OF REFERENCING JOURNAL ARTICLES USING THE CHICAGO MANUAL OF STYLE, COVERING BOTH THE NOTES-BIBLIOGRAPHY SYSTEM AND THE AUTHOR-DATE SYSTEM. WE WILL EXPLORE THE ESSENTIAL COMPONENTS OF A CHICAGO-STYLE JOURNAL ARTICLE CITATION, PROVIDE DETAILED EXAMPLES, AND DISCUSS COMMON PITFALLS TO AVOID, ENSURING YOU CAN CONFIDENTLY NAVIGATE THE REQUIREMENTS FOR YOUR OWN ACADEMIC WRITING AND RESEARCH ENDEAVORS.

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UNDERSTANDING CHICAGO STYLE FOR JOURNAL ARTICLES

THE CHICAGO MANUAL OF STYLE PROVIDES TWO DISTINCT SYSTEMS FOR BIBLIOGRAPHIC CITATION: THE NOTES-BIBLIOGRAPHY SYSTEM AND THE AUTHOR-DATE SYSTEM. BOTH ARE WIDELY ACCEPTED IN ACADEMIC CIRCLES, BUT THEIR APPLICATION CAN DIFFER DEPENDING ON THE SPECIFIC DISCIPLINE OR PUBLISHER'S REQUIREMENTS. UNDERSTANDING THESE DIFFERENCES IS THE FIRST CRUCIAL STEP TO CORRECTLY FORMATTING YOUR RESEARCH AND ACADEMIC PAPERS.

THE NOTES-BIBLIOGRAPHY SYSTEM IS FAVORED IN MANY HUMANITIES DISCIPLINES, SUCH AS LITERATURE, HISTORY, AND ART HISTORY. IT USES NUMBERED FOOTNOTES OR ENDNOTES TO CITE SOURCES WITHIN THE TEXT, WITH A CORRESPONDING BIBLIOGRAPHY AT THE END OF THE WORK THAT LISTS ALL CITED SOURCES IN ALPHABETICAL ORDER. THIS SYSTEM ALLOWS FOR MORE DETAILED COMMENTARY AND EXPLANATION WITHIN THE NOTES THEMSELVES, WHILE KEEPING THE MAIN TEXT UNCLUTTERED. CONVERSELY, THE AUTHOR-DATE SYSTEM, OFTEN PREFERRED IN THE SOCIAL SCIENCES AND NATURAL SCIENCES, EMBEDS CITATIONS DIRECTLY WITHIN THE TEXT USING THE AUTHOR'S LAST NAME AND THE PUBLICATION YEAR, FOLLOWED BY A REFERENCE LIST AT THE END. THIS SYSTEM OFFERS A MORE CONCISE IN-TEXT CITATION, MAKING IT EASIER FOR READERS TO QUICKLY IDENTIFY THE SOURCE.

THE NOTES-BIBLIOGRAPHY SYSTEM FOR JOURNAL ARTICLES

IN THE NOTES-BIBLIOGRAPHY SYSTEM, JOURNAL ARTICLES ARE CITED IN TWO PLACES: AS A FOOTNOTE OR ENDNOTE WITHIN THE TEXT, AND AS AN ENTRY IN THE FINAL BIBLIOGRAPHY. THE IN-TEXT NOTE PROVIDES THE PRIMARY CITATION INFORMATION, WHILE THE BIBLIOGRAPHY OFFERS A MORE COMPLETE AND ALPHABETIZED RECORD OF ALL SOURCES CONSULTED. THIS DUAL APPROACH ENSURES BOTH IMMEDIATE SOURCE ATTRIBUTION AND A COMPREHENSIVE OVERVIEW OF THE RESEARCH MATERIALS.

FIRST REFERENCE NOTE FOR A JOURNAL ARTICLE

THE INITIAL CITATION OF A JOURNAL ARTICLE IN A FOOTNOTE OR ENDNOTE IS TYPICALLY THE MOST DETAILED. IT INCLUDES THE AUTHOR'S FULL NAME, THE TITLE OF THE ARTICLE IN QUOTATION MARKS, THE TITLE OF THE JOURNAL IN ITALICS, THE VOLUME NUMBER, THE ISSUE NUMBER (IF APPLICABLE), THE YEAR OF PUBLICATION, AND THE PAGE NUMBER(S) ON WHICH THE ARTICLE APPEARS. THE ORDER AND PUNCTUATION ARE CRITICAL FOR ADHERENCE TO CMOS GUIDELINES.

FOR EXAMPLE, A FIRST REFERENCE NOTE MIGHT LOOK LIKE THIS:

- AUTHOR'S FIRST NAME LAST NAME, "TITLE OF ARTICLE," *TITLE OF JOURNAL* VOLUME, no. ISSUE (YEAR): PAGE(S).

SUBSEQUENT REFERENCE NOTES FOR A JOURNAL ARTICLE

AFTER THE FIRST FULL CITATION, SUBSEQUENT REFERENCES TO THE SAME JOURNAL ARTICLE CAN BE SIGNIFICANTLY ABBREVIATED. THIS IS DONE TO AVOID REDUNDANCY AND IMPROVE READABILITY. TYPICALLY, A SHORTENED NOTE INCLUDES THE AUTHOR'S LAST NAME, A SHORTENED VERSION OF THE ARTICLE TITLE (IF NECESSARY TO DISTINGUISH IT FROM OTHER WORKS BY THE SAME AUTHOR), AND THE SPECIFIC PAGE NUMBER BEING REFERENCED. IF ONLY THE PAGE NUMBER IS NEEDED AND THE ARTICLE HAS ALREADY BEEN CITED, JUST THE PAGE NUMBER MAY SUFFICE.

BIBLIOGRAPHY ENTRY FOR A JOURNAL ARTICLE

THE BIBLIOGRAPHY ENTRY FOR A JOURNAL ARTICLE IN THE NOTES-BIBLIOGRAPHY SYSTEM IS SIMILAR TO THE FIRST REFERENCE NOTE BUT FOLLOWS A SLIGHTLY DIFFERENT FORMAT, PARTICULARLY IN THE ORDER OF NAMES AND PUNCTUATION. THE AUTHOR'S LAST NAME COMES FIRST, FOLLOWED BY THEIR FIRST NAME. THE ARTICLE TITLE REMAINS IN QUOTATION MARKS, AND THE JOURNAL TITLE IS ITALICIZED. THE VOLUME, ISSUE, YEAR, AND PAGE RANGE OF THE ENTIRE ARTICLE ARE INCLUDED. CRUCIALLY, THE BIBLIOGRAPHY IS ALPHABETIZED BY THE AUTHOR'S LAST NAME.

A TYPICAL BIBLIOGRAPHY ENTRY WOULD BE:

- AUTHOR'S LAST NAME, FIRST NAME. "TITLE OF ARTICLE." *TITLE OF JOURNAL* VOLUME, NO. ISSUE (YEAR): PAGE RANGE.

THE AUTHOR-DATE SYSTEM FOR JOURNAL ARTICLES

THE AUTHOR-DATE SYSTEM, POPULAR IN SCIENTIFIC AND SOCIAL SCIENCE RESEARCH, RELIES ON IN-TEXT CITATIONS THAT DIRECTLY REFERENCE THE AUTHOR AND PUBLICATION YEAR. A CORRESPONDING REFERENCE LIST AT THE END OF THE PAPER PROVIDES FULL BIBLIOGRAPHIC DETAILS FOR ALL SOURCES CITED. THIS METHOD PRIORITIZES BREVITY WITHIN THE MAIN TEXT, ALLOWING FOR A QUICK IDENTIFICATION OF THE SOURCE'S ORIGIN.

IN-TEXT CITATIONS IN THE AUTHOR-DATE SYSTEM

IN-TEXT CITATIONS IN THE AUTHOR-DATE SYSTEM ARE ENCLOSED IN PARENTHESES AND TYPICALLY INCLUDE THE AUTHOR'S LAST NAME AND THE YEAR OF PUBLICATION. IF YOU ARE REFERENCING A SPECIFIC PART OF THE ARTICLE, THE PAGE NUMBER SHOULD ALSO BE INCLUDED. THESE CITATIONS ARE PLACED WITHIN THE SENTENCE AT A NATURAL PAUSE, OFTEN BEFORE A PERIOD OR COMMA. FOR WORKS WITH MULTIPLE AUTHORS, SPECIFIC RULES APPLY REGARDING THE USE OF "ET AL."

AN EXAMPLE OF AN IN-TEXT CITATION:

- (SMITH 2020)
- (SMITH 2020, 15)

REFERENCE LIST ENTRY FOR A JOURNAL ARTICLE (AUTHOR-DATE)

THE REFERENCE LIST ENTRY IN THE AUTHOR-DATE SYSTEM IS SIMILAR IN CONTENT TO THE BIBLIOGRAPHY ENTRY IN THE NOTES-BIBLIOGRAPHY SYSTEM, BUT THE ARRANGEMENT AND PUNCTUATION DIFFER SLIGHTLY. THE AUTHOR'S LAST NAME PRECEDES THEIR FIRST NAME, FOLLOWED BY THE PUBLICATION YEAR IN PARENTHESES. THE ARTICLE TITLE IS IN QUOTATION MARKS, AND THE JOURNAL TITLE IS ITALICIZED, ALONG WITH THE VOLUME, ISSUE, AND PAGE RANGE. THE ENTIRE REFERENCE LIST IS ALPHABETIZED BY AUTHOR'S LAST NAME.

A STANDARD REFERENCE LIST ENTRY:

- AUTHOR'S LAST NAME, FIRST NAME. YEAR. "TITLE OF ARTICLE." *TITLE OF JOURNAL* VOLUME (ISSUE): PAGE RANGE.

KEY ELEMENTS OF A CHICAGO STYLE JOURNAL ARTICLE CITATION

REGARDLESS OF THE CHOSEN CITATION SYSTEM, CERTAIN CORE ELEMENTS ARE ESSENTIAL FOR ACCURATELY IDENTIFYING A JOURNAL ARTICLE. THESE COMPONENTS ENSURE THAT READERS CAN LOCATE THE ORIGINAL SOURCE WITH MINIMAL DIFFICULTY. MISSING ANY OF THESE KEY PIECES CAN RENDER A CITATION INCOMPLETE AND, THEREFORE, LESS USEFUL.

AUTHOR(S)

THE AUTHOR'S NAME IS THE PRIMARY IDENTIFIER OF A JOURNAL ARTICLE. IN THE NOTES-BIBLIOGRAPHY SYSTEM, THE FIRST AND LAST NAMES ARE GIVEN IN THE INITIAL NOTE, WITH THE LAST NAME APPEARING FIRST IN THE BIBLIOGRAPHY. FOR THE AUTHOR-DATE SYSTEM, THE LAST NAME IS CONSISTENTLY USED IN BOTH IN-TEXT CITATIONS AND THE REFERENCE LIST. FOR MULTIPLE AUTHORS, CMOS PROVIDES SPECIFIC GUIDELINES ON HOW TO LIST THEM, OFTEN USING "AND" BEFORE THE LAST AUTHOR'S NAME IN BIBLIOGRAPHIES AND REFERENCE LISTS, AND POTENTIALLY "ET AL." FOR WORKS WITH MANY AUTHORS IN TEXT.

ARTICLE TITLE

THE TITLE OF THE JOURNAL ARTICLE SHOULD BE PRESENTED ACCURATELY, INCLUDING ANY SUBTITLES. IN BOTH CHICAGO SYSTEMS, THE ARTICLE TITLE IS ENCLOSED IN QUOTATION MARKS. THIS DISTINGUISHES IT FROM THE TITLE OF THE JOURNAL ITSELF, WHICH IS ALWAYS ITALICIZED.

JOURNAL TITLE

THE FULL, OFFICIAL TITLE OF THE JOURNAL IN WHICH THE ARTICLE WAS PUBLISHED IS CRUCIAL FOR IDENTIFICATION. IT IS ALWAYS PRESENTED IN ITALICS IN CHICAGO STYLE. ENSURE YOU USE THE CORRECT AND COMPLETE TITLE OF THE JOURNAL.

PUBLICATION DETAILS (VOLUME, ISSUE, YEAR, PAGE NUMBERS)

THESE DETAILS PROVIDE THE SPECIFIC LOCATION OF THE ARTICLE WITHIN THE JOURNAL. THE VOLUME NUMBER INDICATES A COMPLETE SET OF ISSUES PUBLISHED OVER A PERIOD, OFTEN A YEAR. THE ISSUE NUMBER FURTHER REFINES THIS, INDICATING A SPECIFIC PUBLICATION WITHIN THAT VOLUME. THE YEAR OF PUBLICATION IS ESSENTIAL FOR TEMPORAL CONTEXT, AND THE PAGE NUMBERS SPECIFY THE EXACT LOCATION OF THE ARTICLE. FOR BIBLIOGRAPHIES AND REFERENCE LISTS, THE PAGE RANGE OF THE ENTIRE ARTICLE IS TYPICALLY PROVIDED, WHILE NOTES OR IN-TEXT CITATIONS WILL SPECIFY THE EXACT PAGE BEING REFERENCED.

COMMON ISSUES AND SOLUTIONS IN CHICAGO STYLE JOURNAL ARTICLE REFERENCING

NAVIGATING THE NUANCES OF ANY STYLE GUIDE CAN PRESENT CHALLENGES. WHEN IT COMES TO CITING JOURNAL ARTICLES IN CHICAGO STYLE, SEVERAL COMMON ERRORS FREQUENTLY ARISE. RECOGNIZING THESE ISSUES AND UNDERSTANDING THEIR CORRECT RESOLUTION CAN SIGNIFICANTLY IMPROVE THE ACCURACY AND PROFESSIONALISM OF YOUR WORK.

MISSING OR INCORRECT PUNCTUATION

ONE OF THE MOST FREQUENT ERRORS INVOLVES INCORRECT PUNCTUATION, SUCH AS MISPLACED COMMAS, PERIODS, OR QUOTATION MARKS. FOR INSTANCE, FAILING TO PLACE QUOTATION MARKS AROUND THE ARTICLE TITLE OR ITALICIZING THE

JOURNAL TITLE INCORRECTLY CAN LEAD TO FORMATTING ERRORS. ALWAYS REFER TO A STYLE MANUAL OR A RELIABLE ONLINE RESOURCE FOR PRECISE PUNCTUATION RULES SPECIFIC TO EACH ELEMENT OF THE CITATION.

INCONSISTENT FORMATTING BETWEEN NOTES/IN-TEXT CITATIONS AND BIBLIOGRAPHIES/REFERENCE LISTS

ANOTHER COMMON PITFALL IS THE INCONSISTENCY IN HOW AN ARTICLE IS CITED IN THE TEXT (AS A NOTE OR PARENTHETICAL CITATION) VERSUS ITS FULL ENTRY IN THE BIBLIOGRAPHY OR REFERENCE LIST. THE ORDER OF NAMES, THE USE OF COMMAS VERSUS PERIODS, AND THE INCLUSION OF SPECIFIC DETAILS CAN VARY. MAINTAINING STRICT ADHERENCE TO THE CHOSEN SYSTEM (NOTES-BIBLIOGRAPHY OR AUTHOR-DATE) FOR BOTH PARTS OF THE CITATION IS VITAL.

HANDLING ARTICLES WITH MULTIPLE AUTHORS

CHICAGO STYLE HAS SPECIFIC RULES FOR CITING WORKS WITH MORE THAN TWO OR THREE AUTHORS. TYPICALLY, FOR THE FIRST MENTION IN NOTES AND FOR THE BIBLIOGRAPHY/REFERENCE LIST, ALL AUTHORS ARE LISTED. HOWEVER, IN SUBSEQUENT NOTES OR FOR AUTHOR-DATE IN-TEXT CITATIONS, THE FIRST AUTHOR'S NAME IS FOLLOWED BY "ET AL." (AND OTHERS). IT IS ESSENTIAL TO CHECK THE CURRENT EDITION OF THE CHICAGO MANUAL OF STYLE FOR THE EXACT THRESHOLD AND FORMATTING FOR MULTIPLE AUTHORS.

ONLINE JOURNAL ARTICLES AND DOIs

WITH THE PREVALENCE OF ONLINE JOURNALS, CITING ARTICLES ACCESSED DIGITALLY IS A FREQUENT REQUIREMENT. CHICAGO STYLE TYPICALLY INCLUDES A DOI (DIGITAL OBJECT IDENTIFIER) WHEN AVAILABLE, AS IT PROVIDES A PERSISTENT LINK TO THE ARTICLE. THE FORMATTING OF URLS AND THE INCLUSION OF ACCESS DATES MAY ALSO BE NECESSARY DEPENDING ON THE SPECIFIC CIRCUMSTANCES AND THE PUBLISHER'S GUIDELINES.

FORMATTING CONSIDERATIONS FOR JOURNAL ARTICLES IN CHICAGO STYLE

BEYOND THE BIBLIOGRAPHIC DETAILS, THE ACTUAL PRESENTATION OF YOUR CITATIONS WITHIN YOUR DOCUMENT ALSO MATTERS. ADHERING TO CHICAGO'S FORMATTING GUIDELINES FOR NOTES, BIBLIOGRAPHIES, AND REFERENCE LISTS ENSURES A PROFESSIONAL AND CONSISTENT LOOK FOR YOUR ACADEMIC WORK. THESE FORMATTING RULES ARE NOT MERELY AESTHETIC; THEY CONTRIBUTE TO THE CLARITY AND USABILITY OF YOUR RESEARCH.

INDENTATION AND SPACING

IN THE NOTES-BIBLIOGRAPHY SYSTEM, FOOTNOTES ARE TYPICALLY PLACED AT THE BOTTOM OF THE PAGE, AND ENDNOTES ARE GROUPED AT THE END OF THE TEXT. BOTH ARE NUMBERED SEQUENTIALLY. THE BIBLIOGRAPHY, AND THE REFERENCE LIST IN THE AUTHOR-DATE SYSTEM, ARE USUALLY PRESENTED AS SEPARATE SECTIONS AT THE END OF THE PAPER. BIBLIOGRAPHIC ENTRIES OFTEN USE A "HANGING INDENT," WHERE THE FIRST LINE OF EACH ENTRY IS FLUSH WITH THE LEFT MARGIN, AND SUBSEQUENT LINES ARE INDENTED. THIS FORMATTING CONVENTION AIDS IN QUICKLY SCANNING AND LOCATING INDIVIDUAL ENTRIES.

NUMBERING OF NOTES AND CITATIONS

IN THE NOTES-BIBLIOGRAPHY SYSTEM, NOTES ARE NUMBERED CONSECUTIVELY THROUGHOUT THE TEXT, STARTING WITH 1. THE CORRESPONDING NOTE AT THE BOTTOM OF THE PAGE OR AT THE END OF THE DOCUMENT WILL CORRESPOND TO THE SUPERSCRIPIT NUMBER IN THE TEXT. FOR THE AUTHOR-DATE SYSTEM, IN-TEXT CITATIONS ARE EMBEDDED WITHIN THE TEXT AND DO NOT INVOLVE SEQUENTIAL NUMBERING OF NOTES. THE REFERENCE LIST IS SIMPLY ALPHABETIZED.

CONSISTENCY IS KEY

PERHAPS THE MOST OVERARCHING FORMATTING CONSIDERATION IS CONSISTENCY. WHICHEVER SYSTEM YOU EMPLOY, AND WHATEVER SPECIFIC FORMATTING CHOICES YOU MAKE WITHIN THAT SYSTEM, ENSURE THEY ARE APPLIED UNIFORMLY THROUGHOUT YOUR ENTIRE DOCUMENT. INCONSISTENT FORMATTING CAN DISTRACT READERS AND UNDERMINE THE CREDIBILITY OF YOUR WORK. IF YOU ARE UNSURE ABOUT A PARTICULAR DETAIL, CONSULT THE LATEST EDITION OF THE CHICAGO MANUAL OF STYLE OR A TRUSTED ACADEMIC WRITING RESOURCE.

FAQ

Q: WHAT IS THE DIFFERENCE BETWEEN THE NOTES-BIBLIOGRAPHY AND AUTHOR-DATE SYSTEMS IN CHICAGO STYLE FOR JOURNAL ARTICLES?

A: THE NOTES-BIBLIOGRAPHY SYSTEM USES FOOTNOTES OR ENDNOTES FOR IN-TEXT CITATIONS AND A BIBLIOGRAPHY AT THE END. IT IS COMMON IN HUMANITIES. THE AUTHOR-DATE SYSTEM USES PARENTHETICAL IN-TEXT CITATIONS (AUTHOR, YEAR) AND A REFERENCE LIST AT THE END, PREVALENT IN SCIENCES AND SOCIAL SCIENCES.

Q: HOW DO I CITE A JOURNAL ARTICLE WITH THREE AUTHORS IN CHICAGO STYLE?

A: IN THE NOTES-BIBLIOGRAPHY SYSTEM, THE FIRST NOTE LISTS ALL THREE AUTHORS. SUBSEQUENT NOTES USE THE FIRST AUTHOR'S LAST NAME FOLLOWED BY "ET AL." THE BIBLIOGRAPHY LISTS ALL THREE AUTHORS WITH THE LAST NAME OF THE FIRST AUTHOR APPEARING FIRST. FOR THE AUTHOR-DATE SYSTEM, THE IN-TEXT CITATION USES THE FIRST AUTHOR'S LAST NAME FOLLOWED BY "ET AL." (E.G., SMITH ET AL. 2020). THE REFERENCE LIST WILL ALSO LIST ALL THREE AUTHORS.

Q: WHAT IS A DOI, AND SHOULD I INCLUDE IT WHEN CITING CHICAGO MANUAL JOURNAL ARTICLES?

A: A DOI (DIGITAL OBJECT IDENTIFIER) IS A UNIQUE STRING OF CHARACTERS THAT IDENTIFIES A DIGITAL OBJECT, SUCH AS AN ONLINE JOURNAL ARTICLE. IT PROVIDES A STABLE AND PERSISTENT LINK TO THE ARTICLE. CHICAGO STYLE GENERALLY RECOMMENDS INCLUDING THE DOI IF ONE IS AVAILABLE, USUALLY AT THE END OF THE CITATION, PRECEDED BY "DOI:".

Q: HOW DO I FORMAT THE TITLE OF A JOURNAL ARTICLE IN CHICAGO STYLE?

A: THE TITLE OF A JOURNAL ARTICLE IN CHICAGO STYLE IS ALWAYS ENCLOSED IN QUOTATION MARKS. FOR EXAMPLE: "THE IMPACT OF CLIMATE CHANGE ON BIODIVERSITY." THE TITLE OF THE JOURNAL ITSELF IS ITALICIZED, LIKE THIS: *JOURNAL OF ENVIRONMENTAL SCIENCE*.

Q: WHAT INFORMATION IS ESSENTIAL FOR A CHICAGO STYLE BIBLIOGRAPHY ENTRY FOR A JOURNAL ARTICLE?

A: ESSENTIAL INFORMATION INCLUDES THE AUTHOR'S FULL NAME, THE ARTICLE TITLE IN QUOTATION MARKS, THE JOURNAL TITLE IN ITALICS, THE VOLUME NUMBER, THE ISSUE NUMBER (IF APPLICABLE), THE YEAR OF PUBLICATION, AND THE PAGE RANGE OF THE ENTIRE ARTICLE.

Q: CAN I USE ET AL. FOR TWO AUTHORS IN CHICAGO STYLE?

A: NO, THE USE OF "ET AL." IN CHICAGO STYLE IS GENERALLY RESERVED FOR WORKS WITH THREE OR MORE AUTHORS. FOR WORKS WITH TWO AUTHORS, BOTH AUTHORS' NAMES SHOULD BE LISTED IN THE NOTES AND BIBLIOGRAPHY OR REFERENCE LIST.

Q: How do I CITE A JOURNAL ARTICLE THAT I FOUND ONLINE BUT DOES NOT HAVE A DOI?

A: IF AN ONLINE JOURNAL ARTICLE LACKS A DOI, YOU SHOULD GENERALLY INCLUDE THE JOURNAL TITLE, VOLUME, ISSUE, YEAR, AND PAGE NUMBERS AS USUAL. IF THE ARTICLE IS ONLY AVAILABLE ONLINE AND HAS NO SPECIFIC PUBLICATION DATE OR IS PART OF AN ELECTRONIC-ONLY JOURNAL, YOU MAY NEED TO INCLUDE AN ACCESS DATE AND A URL, DEPENDING ON SPECIFIC CIRCUMSTANCES AND PUBLISHER GUIDELINES.

Q: WHAT IS THE DIFFERENCE IN AUTHOR NAME FORMATTING BETWEEN A NOTE AND A BIBLIOGRAPHY ENTRY IN THE NOTES-BIBLIOGRAPHY SYSTEM?

A: IN THE NOTES-BIBLIOGRAPHY SYSTEM, THE FIRST NOTE USES THE AUTHOR'S FULL NAME IN FIRST NAME LAST NAME ORDER. THE CORRESPONDING BIBLIOGRAPHY ENTRY REVERSES THIS TO LAST NAME, FIRST NAME. SUBSEQUENT NOTES OFTEN USE A SHORTENED FORMAT.

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