

CHICAGO AUTHOR-DATE IN-TEXT

MASTERING CHICAGO AUTHOR-DATE IN-TEXT CITATIONS: A COMPREHENSIVE GUIDE

CHICAGO AUTHOR-DATE IN-TEXT CITATIONS ARE A FUNDAMENTAL ASPECT OF ACADEMIC AND PROFESSIONAL WRITING, ENSURING PROPER ATTRIBUTION AND ACADEMIC INTEGRITY. THIS SYSTEM, DISTINCT FROM THE CHICAGO NOTES AND BIBLIOGRAPHY STYLE, REQUIRES A BRIEF PARENTHETICAL CITATION WITHIN THE BODY OF YOUR TEXT, DIRECTLY LINKED TO A FULL ENTRY IN YOUR REFERENCE LIST. UNDERSTANDING ITS NUANCES IS CRUCIAL FOR AVOIDING PLAGIARISM AND ALLOWING YOUR READERS TO EASILY LOCATE YOUR SOURCES. THIS GUIDE WILL DELVE INTO THE INTRICACIES OF CONSTRUCTING CORRECT AUTHOR-DATE IN-TEXT CITATIONS, COVERING COMMON SCENARIOS, VARIATIONS, AND BEST PRACTICES FOR SEAMLESS INTEGRATION INTO YOUR WRITING. WE WILL EXPLORE HOW TO CITE DIFFERENT TYPES OF SOURCES, HANDLE MULTIPLE AUTHORS, AND ADDRESS POTENTIAL COMPLEXITIES THAT ARISE DURING THE CITATION PROCESS.

TABLE OF CONTENTS

UNDERSTANDING THE CHICAGO AUTHOR-DATE SYSTEM

BASIC IN-TEXT CITATION FORMAT

CITING DIFFERENT TYPES OF SOURCES

HANDLING MULTIPLE AUTHORS

ADVANCED CITATION SCENARIOS

INTEGRATING CITATIONS SMOOTHLY

THE REFERENCE LIST CONNECTION

WHY ACCURATE IN-TEXT CITATIONS MATTER

UNDERSTANDING THE CHICAGO AUTHOR-DATE SYSTEM

THE CHICAGO MANUAL OF STYLE (CMOS) OFFERS TWO PRIMARY CITATION SYSTEMS: NOTES AND BIBLIOGRAPHY, AND AUTHOR-DATE. THE AUTHOR-DATE SYSTEM IS FAVORED IN MANY SOCIAL SCIENCES AND NATURAL SCIENCES DISCIPLINES DUE TO ITS CONCISENESS AND IMMEDIATE LINK BETWEEN THE TEXT AND THE SOURCE. UNLIKE THE NOTES AND BIBLIOGRAPHY STYLE, WHICH USES FOOTNOTES OR ENDNOTES WITH A SEPARATE BIBLIOGRAPHY, THE AUTHOR-DATE SYSTEM RELIES ON PARENTHETICAL CITATIONS WITHIN THE TEXT. THIS METHOD PROVIDES READERS WITH IMMEDIATE ACCESS TO THE SOURCE INFORMATION WITHOUT NEEDING TO FLIP TO THE END OF THE DOCUMENT FOR BASIC ATTRIBUTION. THE CORE PRINCIPLE IS TO GIVE CREDIT WHERE CREDIT IS DUE, ALLOWING FOR VERIFICATION AND FURTHER EXPLORATION OF THE CITED MATERIAL.

THE CORE PRINCIPLE: PARENTHETICAL CITATIONS

AT ITS HEART, THE CHICAGO AUTHOR-DATE IN-TEXT CITATION CONSISTS OF THE AUTHOR'S LAST NAME AND THE YEAR OF PUBLICATION, ENCLOSED IN PARENTHESES. THIS BRIEF NOTATION IS PLACED AFTER THE RELEVANT QUOTATION, PARAPHRASE, OR SUMMARIZED IDEA. FOR INSTANCE, IF YOU ARE REFERENCING A WORK BY SMITH PUBLISHED IN 2020, THE CITATION WOULD APPEAR AS (SMITH 2020). THIS FORMAT ALLOWS READERS TO QUICKLY IDENTIFY THE SOURCE OF THE INFORMATION, AND IT DIRECTLY CORRESPONDS TO AN ENTRY IN THE REFERENCE LIST AT THE END OF YOUR WORK.

DISTINGUISHING AUTHOR-DATE FROM NOTES AND BIBLIOGRAPHY

IT IS VITAL TO RECOGNIZE THE FUNDAMENTAL DIFFERENCE BETWEEN THE CHICAGO AUTHOR-DATE SYSTEM AND THE CHICAGO NOTES AND BIBLIOGRAPHY SYSTEM. THE LATTER USES NUMBERED FOOTNOTES OR ENDNOTES TO IDENTIFY SOURCES, WITH A CORRESPONDING BIBLIOGRAPHY. THE AUTHOR-DATE SYSTEM, CONVERSELY, USES IN-TEXT PARENTHETICAL CITATIONS AND A REFERENCE LIST. THE AUTHOR-DATE SYSTEM IS GENERALLY PREFERRED FOR SCIENTIFIC AND TECHNICAL WRITING WHERE THE IMMEDIATE IDENTIFICATION OF THE SOURCE AND ITS PUBLICATION DATE IS PARAMOUNT FOR EVALUATING THE CURRENCY AND CONTEXT OF THE INFORMATION.

BASIC IN-TEXT CITATION FORMAT

THE MOST STRAIGHTFORWARD APPLICATION OF THE CHICAGO AUTHOR-DATE IN-TEXT CITATION INVOLVES A DIRECT QUOTATION OR PARAPHRASE FROM A SINGLE AUTHOR. THE FORMAT IS SIMPLE AND INTUITIVE, DESIGNED FOR CLARITY AND EASE OF USE. WHEN INCORPORATING INFORMATION FROM A SOURCE, YOU WILL EMBED THIS CITATION DIRECTLY INTO THE SENTENCE.

CITING DIRECT QUOTATIONS

WHEN USING A DIRECT QUOTATION, THE IN-TEXT CITATION TYPICALLY FOLLOWS THE QUOTATION ITSELF, OFTEN JUST BEFORE THE CLOSING PUNCTUATION. FOR EXAMPLE, IF THE AUTHOR IS JONES AND THE PUBLICATION YEAR IS 2019, A QUOTED PASSAGE WOULD BE FOLLOWED BY (JONES 2019). IF THE QUOTATION IS LONGER THAN FOUR LINES, IT SHOULD BE SET OFF AS A BLOCK QUOTATION, INDENTED FROM THE LEFT MARGIN, AND THE CITATION WOULD APPEAR AFTER THE FINAL PUNCTUATION OF THE BLOCK.

CITING PARAPHRASES AND SUMMARIES

SIMILARLY, WHEN YOU PARAPHRASE OR SUMMARIZE AN IDEA FROM A SOURCE, YOU MUST STILL PROVIDE AN IN-TEXT CITATION. EVEN THOUGH YOU ARE NOT USING THE AUTHOR'S EXACT WORDS, THE IDEA OR INFORMATION ORIGINATES FROM THEIR WORK. THE FORMAT REMAINS THE SAME: (AUTHOR'S LAST NAME YEAR). FOR INSTANCE, IF YOU ARE DISCUSSING A CONCEPT PRESENTED BY GARCIA IN 2021, YOU WOULD WRITE SOMETHING LIKE: THE RESEARCH INDICATES A SIGNIFICANT CORRELATION (GARCIA 2021).

INCLUDING PAGE NUMBERS

FOR DIRECT QUOTATIONS, IT IS OFTEN NECESSARY TO INCLUDE A PAGE NUMBER (OR PAGE RANGE) TO HELP READERS PINPOINT THE EXACT LOCATION OF THE QUOTED MATERIAL. THE FORMAT FOR THIS IS (AUTHOR'S LAST NAME YEAR, PAGE NUMBER). FOR EXAMPLE: "THE IMPLICATIONS ARE FAR-REACHING" (SMITH 2020, 45). FOR A RANGE OF PAGES, YOU WOULD USE AN EN DASH: (SMITH 2020, 45-47). WHILE PAGE NUMBERS ARE CRUCIAL FOR DIRECT QUOTES, THEY ARE GENERALLY CONSIDERED OPTIONAL FOR PARAPHRASES AND SUMMARIES UNLESS YOU ARE REFERRING TO A VERY SPECIFIC CONCEPT WITHIN A LARGER WORK.

CITING DIFFERENT TYPES OF SOURCES

THE CHICAGO AUTHOR-DATE SYSTEM IS VERSATILE AND ACCOMMODATES A WIDE ARRAY OF SOURCE TYPES, FROM BOOKS AND JOURNAL ARTICLES TO WEBSITES AND INTERVIEWS. EACH TYPE MAY HAVE SLIGHT VARIATIONS IN HOW THE AUTHOR AND DATE ARE PRESENTED IN THE IN-TEXT CITATION, BUT THE CORE PRINCIPLE OF AUTHOR AND YEAR REMAINS CONSTANT.

Books

CITING A BOOK IS PERHAPS THE MOST COMMON SCENARIO. THE AUTHOR'S LAST NAME AND THE YEAR OF PUBLICATION ARE USED. FOR INSTANCE, A CITATION FOR A BOOK BY MILLER PUBLISHED IN 2018 WOULD BE (MILLER 2018). IF THE BOOK HAS NO INDIVIDUAL AUTHOR BUT AN ORGANIZATION AS THE AUTHOR, USE THE ORGANIZATION'S NAME.

JOURNAL ARTICLES

JOURNAL ARTICLES FOLLOW THE SAME BASIC FORMAT: (AUTHOR'S LAST NAME YEAR). FOR EXAMPLE, IF YOU ARE CITING AN ARTICLE BY BROWN PUBLISHED IN A JOURNAL IN 2022, THE CITATION WOULD BE (BROWN 2022). THE JOURNAL TITLE AND VOLUME/ISSUE NUMBERS WILL APPEAR IN THE REFERENCE LIST.

WEBSITES AND ONLINE RESOURCES

CITING ONLINE CONTENT REQUIRES CAREFUL ATTENTION TO THE AVAILABILITY OF AUTHORIAL INFORMATION AND PUBLICATION DATES. IF AN AUTHOR IS CLEARLY IDENTIFIED, USE THEIR LAST NAME AND THE PUBLICATION OR LAST UPDATED DATE. FOR EXAMPLE: (DAVIS 2023). IF NO SPECIFIC AUTHOR IS LISTED, YOU MAY USE THE NAME OF THE ORGANIZATION OR WEBSITE AS THE AUTHOR. WHEN NO DATE IS AVAILABLE, YOU MAY USE "N.D." FOR "NO DATE" (DAVIS N.D.).

INTERVIEWS

WHEN CITING AN INTERVIEW THAT YOU CONDUCTED OR THAT WAS PUBLISHED, THE FORMAT TYPICALLY INCLUDES THE INTERVIEWEE'S NAME AND THE YEAR THE INTERVIEW TOOK PLACE OR WAS PUBLISHED. FOR EXAMPLE: (JOHNSON 2021). YOU MIGHT ALSO SPECIFY THE TYPE OF INTERVIEW IN YOUR REFERENCE LIST, SUCH AS "PERSONAL INTERVIEW" OR "PUBLISHED INTERVIEW."

HANDLING MULTIPLE AUTHORS

AS SOURCE MATERIAL OFTEN INVOLVES CONTRIBUTIONS FROM MULTIPLE INDIVIDUALS, THE CHICAGO AUTHOR-DATE SYSTEM PROVIDES CLEAR GUIDELINES FOR CITING WORKS WITH TWO OR MORE AUTHORS. THESE RULES ENSURE THAT ALL CONTRIBUTORS ARE ACKNOWLEDGED APPROPRIATELY AND THAT THE CITATION REMAINS CONCISE.

TWO AUTHORS

FOR A WORK WITH TWO AUTHORS, LIST BOTH LAST NAMES CONNECTED BY "AND" WITHIN THE PARENTHESES, FOLLOWED BY THE YEAR. FOR EXAMPLE: (SMITH AND JONES 2019).

THREE OR MORE AUTHORS

WHEN A WORK HAS THREE OR MORE AUTHORS, THE CHICAGO AUTHOR-DATE SYSTEM SIMPLIFIES THE IN-TEXT CITATION. YOU INCLUDE THE LAST NAME OF THE FIRST AUTHOR FOLLOWED BY "ET AL." AND THE YEAR. FOR EXAMPLE, IF A WORK BY ADAMS, BAKER, CLARK, AND DAVIS WAS PUBLISHED IN 2020, YOU WOULD CITE IT AS (ADAMS ET AL. 2020). THIS ABBREVIATION, "ET AL.," IS LATIN FOR "AND OTHERS," AND IT STREAMLINES CITATIONS FOR WORKS WITH EXTENSIVE AUTHORSHIP.

ORGANIZATIONAL AUTHORS

IF AN ORGANIZATION, CORPORATION, OR GOVERNMENT AGENCY IS THE AUTHOR OF A WORK, USE THE ORGANIZATION'S NAME AS THE AUTHOR IN THE IN-TEXT CITATION. FOR INSTANCE, IF THE WORLD HEALTH ORGANIZATION PUBLISHED A REPORT IN 2022, THE CITATION WOULD BE (WORLD HEALTH ORGANIZATION 2022). IF THE ORGANIZATION'S NAME IS VERY LONG AND WOULD DISRUPT THE FLOW OF YOUR TEXT, YOU CAN CREATE AN ABBREVIATION UPON FIRST USE AND THEN USE THAT ABBREVIATION FOR SUBSEQUENT CITATIONS, PROVIDED IT IS CLEARLY DEFINED IN YOUR REFERENCE LIST.

ADVANCED CITATION SCENARIOS

BEYOND THE BASIC FORMATTING, WRITERS OFTEN ENCOUNTER MORE COMPLEX CITATION NEEDS. THESE CAN INCLUDE CITING MULTIPLE WORKS, WORKS WITH NO AUTHOR, OR SECONDARY SOURCES. THE CHICAGO AUTHOR-DATE SYSTEM OFFERS SOLUTIONS FOR THESE SITUATIONS TO MAINTAIN ACCURACY AND CLARITY.

CITING MULTIPLE WORKS IN ONE PARENTHESIS

WHEN REFERENCING IDEAS FROM SEVERAL SOURCES WITHIN THE SAME SENTENCE OR CLAUSE, YOU CAN LIST THEM TOGETHER IN ONE PARENTHESIS, SEPARATED BY SEMICOLONS. ARRANGE THESE CITATIONS ALPHABETICALLY BY THE AUTHOR'S LAST NAME. FOR EXAMPLE: SEVERAL STUDIES HAVE EXPLORED THIS PHENOMENON (ADAMS 2018; CHEN 2020; LEE 2022). THIS HELPS TO CONDENSE INFORMATION EFFICIENTLY WHILE STILL CREDITING EACH SOURCE.

WORKS WITH NO AUTHOR

IN CASES WHERE A WORK LACKS AN IDENTIFIED AUTHOR (E.G., CERTAIN ANONYMOUS TEXTS OR CORPORATE PUBLICATIONS WHERE NO SPECIFIC AUTHOR IS NAMED), USE THE TITLE OF THE WORK (OR A SHORTENED VERSION OF IT) AS THE AUTHOR. IF THE TITLE IS LONG, IT IS ACCEPTABLE TO USE A SHORTENED VERSION IN THE IN-TEXT CITATION. FOR EXAMPLE, IF YOU ARE CITING A BOOK TITLED "THE HISTORY OF MODERN ARCHITECTURE," YOU MIGHT CITE IT AS ("HISTORY OF MODERN ARCHITECTURE" 2019) OR EVEN ("HISTORY OF MODERN ARCHITECTURE," 2019). THE FULL TITLE WOULD, OF COURSE, BE IN YOUR REFERENCE LIST.

SECONDARY SOURCES

A SECONDARY SOURCE IS A WORK THAT DISCUSSES OR CITES ANOTHER WORK. WHEN YOU CITE A SECONDARY SOURCE, YOU SHOULD IDEALLY LOCATE AND CITE THE ORIGINAL PRIMARY SOURCE. HOWEVER, IF THIS IS NOT POSSIBLE, YOU CAN CITE THE SECONDARY SOURCE, INDICATING THAT YOU ARE REFERENCING THE WORK INDIRECTLY. THE FORMAT IS TYPICALLY (PRIMARY AUTHOR AS CITED IN SECONDARY AUTHOR YEAR, PAGE NUMBER). FOR EXAMPLE, IF YOU ARE REFERENCING A QUOTE BY SMITH THAT IS CITED IN A BOOK BY JOHNSON, AND YOU COULDN'T FIND SMITH'S ORIGINAL WORK, YOU WOULD CITE IT AS (SMITH AS CITED IN JOHNSON 2021, 78).

INTEGRATING CITATIONS SMOOTHLY

EFFECTIVE INTEGRATION OF CHICAGO AUTHOR-DATE IN-TEXT CITATIONS GOES BEYOND SIMPLY INSERTING PARENTHESSES. IT INVOLVES CRAFTING YOUR SENTENCES AND PARAGRAPHS SO THAT THE CITATIONS FEEL LIKE A NATURAL EXTENSION OF YOUR PROSE, ENHANCING THE FLOW AND READABILITY OF YOUR WORK.

NARRATIVE CITATIONS

INSTEAD OF ALWAYS RELYING ON PARENTHETICAL CITATIONS, YOU CAN ALSO INTEGRATE THE AUTHOR'S NAME INTO THE TEXT ITSELF. THIS IS KNOWN AS A NARRATIVE CITATION. FOR EXAMPLE, INSTEAD OF WRITING "THE RESULTS WERE SIGNIFICANT (MILLER 2018)," YOU COULD WRITE "MILLER (2018) FOUND THAT THE RESULTS WERE SIGNIFICANT." THIS CAN OFTEN CREATE A MORE FLUID READING EXPERIENCE. IF YOU USE A NARRATIVE CITATION WITH THE AUTHOR'S NAME, YOU ONLY NEED TO INCLUDE THE YEAR IN PARENTHESSES: MILLER (2018). IF YOU ARE QUOTING DIRECTLY, YOU WOULD THEN ADD THE PAGE NUMBER AFTER THE YEAR: MILLER (2018, 55) STATED, "THE FINDINGS WERE CONCLUSIVE."

AVOIDING OVER-CITING

WHILE ACCURACY IS PARAMOUNT, AVOID CLUTTERING YOUR TEXT WITH CITATIONS FOR EVERY SINGLE WORD OR SENTENCE IF THE INFORMATION IS COMMON KNOWLEDGE WITHIN YOUR FIELD OR IF IT IS CLEAR THAT YOU ARE CONTINUING TO DISCUSS THE SAME SOURCE. USE CITATIONS STRATEGICALLY TO ATTRIBUTE SPECIFIC IDEAS, FACTS, OR QUOTATIONS THAT ARE NOT YOUR OWN. RELY ON YOUR JUDGMENT AND THE CONVENTIONS OF YOUR DISCIPLINE TO DETERMINE WHEN A CITATION IS TRULY NECESSARY.

CLARITY AND CONCISENESS

THE GOAL OF ANY CITATION SYSTEM IS TO AID THE READER. ENSURE YOUR CITATIONS ARE CLEAR AND EASY TO UNDERSTAND. AVOID LONG, COMPLEX PARENTHETICAL CITATIONS THAT DISRUPT THE FLOW OF YOUR SENTENCES. IF YOU FIND YOURSELF NEEDING TO INCLUDE A LOT OF INFORMATION WITHIN A SINGLE CITATION, CONSIDER WHETHER THE SENTENCE STRUCTURE CAN BE IMPROVED OR IF MULTIPLE CITATIONS WOULD BE MORE APPROPRIATE.

THE REFERENCE LIST CONNECTION

THE CHICAGO AUTHOR-DATE IN-TEXT CITATION IS INEXTRICABLY LINKED TO THE REFERENCE LIST. EVERY SOURCE CITED IN THE TEXT MUST HAVE A CORRESPONDING, COMPLETE ENTRY IN THE REFERENCE LIST, AND CONVERSELY, EVERY ITEM IN THE REFERENCE LIST MUST BE CITED IN THE TEXT. THIS ENSURES A COMPLETE AND AUDITABLE TRAIL FOR YOUR READERS.

STRUCTURE OF THE REFERENCE LIST

THE REFERENCE LIST, TYPICALLY FOUND AT THE END OF YOUR PAPER, PROVIDES FULL BIBLIOGRAPHIC DETAILS FOR EACH SOURCE. THE ENTRIES ARE ALPHABETIZED BY THE AUTHOR'S LAST NAME (OR BY TITLE IF THERE IS NO AUTHOR). THE FORMAT OF EACH ENTRY DEPENDS ON THE SOURCE TYPE (BOOK, JOURNAL ARTICLE, WEBSITE, ETC.) AND ADHERES TO SPECIFIC CHICAGO MANUAL OF STYLE GUIDELINES FOR AUTHOR-DATE. FOR EXAMPLE, A BOOK ENTRY MIGHT LOOK LIKE: MILLER, JOHN. 2018. *THE ART OF CITATION*. CHICAGO: UNIVERSITY OF CHICAGO PRESS.

ENSURING CONSISTENCY

MAINTAINING CONSISTENCY BETWEEN YOUR IN-TEXT CITATIONS AND YOUR REFERENCE LIST IS CRITICAL. A MISPLACED COMMA OR AN INCORRECT YEAR IN EITHER CAN LEAD TO CONFUSION AND DIMINISH THE CREDIBILITY OF YOUR WORK. DOUBLE-CHECK THAT EVERY AUTHOR'S NAME AND PUBLICATION YEAR CITED IN THE TEXT PRECISELY MATCHES THE ENTRY IN THE REFERENCE LIST.

WHY ACCURATE IN-TEXT CITATIONS MATTER

THE IMPORTANCE OF ACCURATE CHICAGO AUTHOR-DATE IN-TEXT CITATIONS CANNOT BE OVERSTATED. THEY ARE THE BEDROCK OF ACADEMIC HONESTY AND INTELLECTUAL ACCOUNTABILITY. BEYOND THE ETHICAL IMPERATIVE, THEY SERVE CRUCIAL PRACTICAL FUNCTIONS FOR BOTH THE WRITER AND THE READER.

AVOIDING PLAGIARISM

THE MOST SIGNIFICANT REASON FOR USING PROPER IN-TEXT CITATIONS IS TO AVOID PLAGIARISM, WHICH IS THE ACT OF PRESENTING SOMEONE ELSE'S WORK OR IDEAS AS YOUR OWN. INCORRECT OR MISSING CITATIONS CAN LEAD TO ACCUSATIONS OF

ACADEMIC DISHONESTY, WITH SEVERE CONSEQUENCES. BY METICULOUSLY CREDITING YOUR SOURCES, YOU DEMONSTRATE RESPECT FOR INTELLECTUAL PROPERTY AND UPHOLD THE INTEGRITY OF YOUR RESEARCH.

FACILITATING FURTHER RESEARCH

WELL-EXECUTED IN-TEXT CITATIONS EMPOWER YOUR READERS TO DELVE DEEPER INTO THE SUBJECTS YOU DISCUSS. THEY PROVIDE IMMEDIATE ACCESS POINTS TO THE ORIGINAL SOURCES, ALLOWING READERS TO VERIFY YOUR INFORMATION, EXPLORE RELATED CONCEPTS, OR FIND ADDITIONAL CONTEXT. THIS ENHANCES THE VALUE AND USEFULNESS OF YOUR WRITING, MAKING IT A MORE ROBUST CONTRIBUTION TO THE ACADEMIC CONVERSATION.

ESTABLISHING CREDIBILITY AND AUTHORITY

WHEN YOUR WORK IS THOROUGHLY AND ACCURATELY CITED, IT SIGNALS TO YOUR READERS THAT YOU HAVE ENGAGED WITH RELEVANT SCHOLARSHIP, CONDUCTED THOROUGH RESEARCH, AND ARE AWARE OF THE EXISTING BODY OF KNOWLEDGE IN YOUR FIELD. THIS BUILDS TRUST AND ESTABLISHES YOUR CREDIBILITY AS A KNOWLEDGEABLE AND RESPONSIBLE SCHOLAR OR WRITER.

FAQ

Q: WHAT IS THE PRIMARY DIFFERENCE BETWEEN CHICAGO AUTHOR-DATE AND CHICAGO NOTES AND BIBLIOGRAPHY?

A: THE PRIMARY DIFFERENCE LIES IN HOW SOURCES ARE CITED WITHIN THE TEXT. THE CHICAGO AUTHOR-DATE SYSTEM USES BRIEF PARENTHETICAL CITATIONS (AUTHOR YEAR) DIRECTLY IN THE TEXT, LINKED TO A REFERENCE LIST. THE CHICAGO NOTES AND BIBLIOGRAPHY SYSTEM USES NUMBERED FOOTNOTES OR ENDNOTES FOR CITATIONS AND A BIBLIOGRAPHY AT THE END.

Q: WHEN SHOULD I USE PAGE NUMBERS IN MY CHICAGO AUTHOR-DATE IN-TEXT CITATIONS?

A: YOU MUST INCLUDE PAGE NUMBERS FOR DIRECT QUOTATIONS. FOR PARAPHRASES OR SUMMARIES, PAGE NUMBERS ARE GENERALLY OPTIONAL BUT RECOMMENDED IF YOU ARE REFERRING TO A VERY SPECIFIC IDEA OR SECTION WITHIN A LARGER WORK TO HELP THE READER LOCATE THE INFORMATION.

Q: HOW DO I CITE A SOURCE WITH NO KNOWN AUTHOR USING THE CHICAGO AUTHOR-DATE SYSTEM?

A: IF A SOURCE HAS NO IDENTIFIABLE AUTHOR, YOU USE THE TITLE OF THE WORK (OR A SHORTENED VERSION OF IT) AS THE AUTHOR IN YOUR IN-TEXT CITATION. FOR EXAMPLE, ("THE COMPLETE GUIDE TO CITATION," 2021). THE FULL TITLE WILL APPEAR IN YOUR REFERENCE LIST.

Q: WHAT IS THE CORRECT FORMAT FOR CITING A WEBSITE WITH NO PUBLICATION DATE IN CHICAGO AUTHOR-DATE?

A: IF A WEBSITE HAS NO PUBLICATION DATE, YOU USE "N.D." (FOR NO DATE) IN PLACE OF THE YEAR. THE IN-TEXT CITATION WOULD APPEAR AS (AUTHOR LAST NAME N.D.) OR (ORGANIZATION NAME N.D.).

Q: CAN I USE NARRATIVE CITATIONS WITH THE CHICAGO AUTHOR-DATE SYSTEM?

A: YES, ABSOLUTELY. NARRATIVE CITATIONS INTEGRATE THE AUTHOR'S NAME INTO YOUR TEXT, FOLLOWED BY THE YEAR IN PARENTHESES. FOR EXAMPLE, "AS SMITH (2020) ARGUES..." THIS CAN OFTEN CREATE A SMOOTHER FLOW THAN PURELY

Q: HOW DO I CITE TWO SOURCES BY THE SAME AUTHOR PUBLISHED IN THE SAME YEAR?

A: TO DISTINGUISH BETWEEN MULTIPLE WORKS BY THE SAME AUTHOR PUBLISHED IN THE SAME YEAR, YOU ADD LOWERCASE LETTERS (A, B, C, ETC.) IMMEDIATELY AFTER THE YEAR, BOTH IN THE IN-TEXT CITATION AND IN THE CORRESPONDING REFERENCE LIST ENTRIES. FOR EXAMPLE: (SMITH 2020A) AND (SMITH 2020B).

Q: WHAT IF I AM CITING A SOURCE THAT IS MENTIONED IN ANOTHER SOURCE (A SECONDARY SOURCE)?

A: WHEN CITING A SECONDARY SOURCE, YOU IDEALLY WANT TO FIND AND CITE THE ORIGINAL PRIMARY SOURCE. IF THAT'S NOT POSSIBLE, YOU CITE THE SECONDARY SOURCE AND INDICATE THAT YOU ARE REFERENCING THE PRIMARY AUTHOR INDIRECTLY. THE FORMAT IS TYPICALLY (PRIMARY AUTHOR AS CITED IN SECONDARY AUTHOR YEAR, PAGE NUMBER).

Q: DO I NEED TO INCLUDE THE PUBLICATION YEAR IN A NARRATIVE CITATION IF I'VE ALREADY MENTIONED IT?

A: NO. IF YOU USE THE AUTHOR'S NAME IN YOUR NARRATIVE, YOU ONLY NEED THE YEAR IN PARENTHESES IMMEDIATELY FOLLOWING THE NAME: SMITH (2020) DISCUSSED... IF YOU ARE DIRECTLY QUOTING, YOU WOULD THEN ADD THE PAGE NUMBER: SMITH (2020, 45) STATED, "..."

Chicago Author Date In Text

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